



Driver Standards for SSCIP Pool Members

The following is a list of the standards for all employees and/or volunteers that may be driving as a part of their duties. It is the responsibility of each SSCIP member to maintain documentation of all the driver standards listed below. This documentation will be made available at the request of Southwest Risk Services.

1. All drivers should have evidence of a valid Arizona driver's license. A copy of the driver's license should be maintained on file by the insured member. If the driver is an out-of-state student, part-time resident, military, or lives in another state and drives to work in Arizona on a daily basis, an Arizona license is not required.
2. All current and prospective employees who may drive as part of their duties should have a driving record check through a copy of a Motor Vehicle Record (MVR) for the past 39 months and meet the SSCIP Driver Standards prior to being allowed to drive. If the person has not had an Arizona license for the past 39 months, a MVR from other states totaling 39 months must be obtained. (We recommend you have them bring the MVR when they come for their job interview, and have them sign a release that will allow you to share the information with us.) MVRs for existing employees should not be older than 39 months. The SSCIP member will review the MVR with each employee who will drive and maintain a copy of all MVRs. If any employee is involved in an auto related claim and does not meet the SSCIP Driver Standards, the member will be subject to review for eligibility.
3. All employees who may drive as part of their duties should successfully complete a driver training class and demonstrate behind the wheel driving skills prior to being allowed to drive an insured vehicle. All existing employees who are required to drive should receive annual driver training and evaluation. Documentation of both the training and skills demonstration should be maintained by the member.
4. All drivers should be 21 years old or older and have at least 3 years driving experience.
5. Drivers with a history of more than 1 at fault accident or more than 2 moving violation tickets not listed under the major tickets (Item 6. below) within the past 3 years will not be covered.
6. Any driver having committed one of the following major tickets within the past 3 years will not be covered:
 - DUI or extreme DUI or reckless driving;
 - Racing on highway; or aggressive driving;
 - Leaving the scene of an accident; or failure to stop for a traffic signal or stop sign or to yield the right-of-way, causing a death;
 - Failure to stop for a traffic signal or stop sign or to yield the right-of-way, causing a serious injury; speeding more than 21 mph above posted limit or more than 86 mph regardless of posted limit; or
 - Driving on a suspended or revoked license.
7. Employees/volunteers who use their own vehicles to transport clients should provide you with evidence of insurance on the vehicle used for the transport. It is recommended the employee maintains minimum limits of liability of \$100,000/\$300,000 or \$300,000 CSL with their own insurance company. Evidence of current coverage should be kept on file.